

Middleton Chamber of Commerce 4th of July Celebration Vendor Guidelines



Application and Fees:

The festivities will be held on July 4th. The vendor fee for applications must be received prior to, or on June 22nd, 2024. No applications will be accepted after June 22nd. Vendors may set up a booth during the day festivities. The evening fireworks are not facilitated by Middleton Chamber of Commerce.

All fees will be collected through the Chamber website, unless otherwise arranged.

Eligibility:

Vendors are required to submit an application and pay a registration fee. There will be identified vendor areas near the events. Downtown business owners or organizations operating from booths on their own property are not required to submit an application or pay a registration fee. Vendor fees apply to for-profit businesses, non-profit organizations and clubs.

Merchandise:

All merchandise must be of family nature and follow all Federal, State and Local laws.

If you intend to sell edible items, please contact the Southwest District Health Department. Rules of the sale of edibles vary depending upon whether you are a non-profit organization or a private enterprise and the type of food you sell. Please provide a copy of your permit, if applicable, with the application.

Cancellation Policy:

If you withdraw prior to June 22, 2024 you will be given a full refund of your booth fees. If you must withdraw after June 22, 2024, we apologize we cannot refund your booth fees. Due to the nature of the event, replacement vendors cannot often be found on short notice. If you can find another vendor to fill your booth space, we will offer a full

refund once your replacement has signed up and paid.

Taxes:

You are responsible for collecting state sales tax and turning it into the Idaho State Tax Commission. If you have an ID number, please bring it with you to display in your booth. If you do not have a Tax ID, staff will have a form on hand for you to fill out, which will provide you with a temporary number to display in your booth. Please contact the State Tax Commission office if you are unfamiliar with the process.

Where:

Vendors will all be located at Middleton Place Park and will be assigned a designated space. Please bring your own tables and chairs. If you require electricity, bring a generator, extension cords, surge protectors, tape and canopy for your booth if needed.

When:

Vendors must have their booths set up no later than 9 am on the 4th. The parade begins at 11am, however, many people come early to the park and the car show.. Prior to setting up, please check in with the Middleton Chamber of Commerce representative. A person from the vendor committee will be available to answer questions.

Middleton Place Park is under the jurisdiction of the City of Middleton. This vendor application is for the sole usage of the Middleton Chamber of Commerce. Please contact the City for any vendor requirements to use their park. Failure to do so could forfeit your application and vendor fee. They can be reached at (208) 585-3331.

Contact Information:

www.middletonidahochamber.org